



HILLINGDON  
LONDON



# Petition Hearing - Cabinet Member for Planning, Transportation and Recycling

**Date:** WEDNESDAY, 16 JULY  
2014

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 4 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE UB8  
1UW

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

**This agenda and associated  
reports can be made available  
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large print or on audio tape.  
Please contact us for further  
information.**

## **Cabinet Member hearing the petitions:**

Keith Burrows, Cabinet Member for  
Planning, Transportation and Recycling  
(Chairman)

## **How the hearing works:**

The petition organiser (or his/her  
nominee) can address the Cabinet  
Member for a short time and in turn the  
Cabinet Member may also ask questions.

Local ward councillors are invited to these  
hearings and may also be in attendance  
to support or listen to your views.

After hearing all the views expressed, the  
Cabinet Member will make a formal  
decision. This decision will be published  
and sent to the petition organisers shortly  
after the meeting confirming the action to  
be taken by the Council.

**Published:** Tuesday, 8 July 2014

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INVESTOR IN PEOPLE

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# Agenda

## CHAIRMAN'S ANNOUNCEMENTS

### PART 1 - MEMBERS, PUBLIC AND PRESS MAY ATTEND

- 1 Declarations of Interest in matters coming before this meeting
- 2 To confirm that the business of the meeting will take place in public.
- 3 To consider the report of the officers on the following petitions received.

Please note that individual petitions may overrun their time slots. Although individual petitions may start later than advertised, they will not start any earlier than the advertised time.

	<b>Start Time</b>	<b>Title of Report</b>	<b>Ward</b>	<b>Page</b>
<b>4</b>	7pm	Petition requesting residents only parking in Copthall Road East instead of the previously proposed waiting restrictions.	Ickenham	1 - 10
<b>5</b>	7pm	Petition requesting a review of the parking controls in Ickenham Village Town Centre	Ickenham	11 - 16
<b>6</b>	7.30pm	Petition requesting residents only parking in School Road, Harmondsworth.	Heathrow Villages	17 - 22

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## PETITION REQUESTING RESIDENTS ONLY PARKING IN COPTHALL ROAD EAST, ICKENHAM INSTEAD OF THE PREVIOUSLY PROPOSED WAITING RESTRICTIONS

<b>Cabinet Member(s)</b>	Councillor Keith Burrows
<b>Cabinet Portfolio(s)</b>	Cabinet Member for Planning, Transportation and Recycling
<b>Officer Contact(s)</b>	Kevin Urquhart Residents Services Directorate
<b>Papers with report</b>	Appendices A and B

### 1. HEADLINE INFORMATION

<b>Summary</b>	To inform the Cabinet Member that the Council has received a petition requesting residents' parking to be introduced in Copthall Road East, Ickenham instead of proposals to introduce limited time waiting restrictions along a section of the road.
<b>Contribution to our plans and strategies</b>	The request can be considered in relation to the Council's strategy for on-street parking controls.
<b>Financial Cost</b>	There are no financial implications associated with the recommendations to this report.
<b>Relevant Policy Overview Committee</b>	Residents' and Environmental Services.
<b>Ward(s) affected</b>	Ickenham

### 2. RECOMMENDATION

That the Cabinet Member:

1. Discusses with petitioners and listens to their request for a residents' parking scheme in Copthall Road East, Ickenham.
2. Approves informal consultation with the residents of Copthall Road East and other roads in the vicinity on options to address parking issues with the extent of this consultation to be agreed in liaison with the local Ward Councillors.
3. Defers the previously proposed waiting restriction in Copthall Road East, Ickenham until the outcome of the informal consultation with residents is known and has been reported to the Cabinet Member.

## Reasons for recommendation

To allow the Cabinet Member to discuss with petitioners their concerns and if appropriate add their request to the parking schemes programme.

## Alternative options considered / risk management

These will be discussed with petitioners.

## Policy Overview Committee comments

None at this stage.

## 3. INFORMATION

### Supporting Information

1. A petition with 22 signatures has been submitted to the Council with the following request:

*“For the Council to reconsider the proposed single yellow lines and implement an alternative traffic calming measures i.e Residents Parking.”*

2. Copthall Road East is a residential road off Swakeleys Road, Ickenham. Due to the close proximity to Ickenham Village town centre and extent of the nearby Ickenham Parking Management Scheme, Copthall Road East would appear to be an attractive area for non-residents to park. The location of Copthall Road East and the extent of the nearby Ickenham Parking Management Scheme is indicated on the plan attached as Appendix A.

3. The Council recently proposed single and double yellow lines along a section of Copthall Road East following concerns raised by a resident through the Council's Road Safety Programme with regard to obstructive parking. The proposed restrictions were intended to improve traffic flow as vehicles parking on both sides of the road caused vehicles to back up on Swakeleys Road and along Copthall Road East when there is no established right of way. When officers investigated the concerns, the problem was most apparent in the daytime especially during the school pick up and drop off times as vehicles try to enter and exit the estate at the same time. Therefore, following discussions with Ward Councillors and the Cabinet Member, it was decided that statutory consultation be carried to introduce a Monday to Friday 9am to 5pm waiting restriction along one side of the road between the junctions of Swakeleys Road and Hoylake Crescent as shown on Appendix B.

4. During the statutory consultation period for the above proposals the Council received a number of comments relating to the proposed restrictions. The comments received to the proposals are tabulated below.

<b>Responses received to statutory consultation for proposed waiting restriction along a section of Copthall Road East, Ickenham</b>	
<b>COMMENTS</b>	<b>RESPONSES</b>
Supports restrictions as proposed.	1
Feels the road would benefit from no changes.	1

Would like a parking restriction operational for just an hour or two a day to be considered along the entire length of Copthall Road East.	2
Would like parking restrictions to be considered throughout the surrounding streets to help improve Safety.	2
Parking over driveways is becoming a problem.	1
Would prefer a residents' parking scheme.	4
Would like a yellow line to also be considered on the opposite side of Copthall Road East between Swakeleys Road and Hoylake Crescent.	1
The Ickenham Parking Management Scheme should be removed from Eleanor Grove to help resolve the problem.	1

5. The response received to the consultation indicates that generally residents would prefer to see further restrictions considered along Copthall Road East and the surrounding area. Several residents expressed the view that there would be more benefit if the road was included in an extension to the nearby Ickenham Parking Management Scheme. The same view is expressed in this petition and although this is only signed by just a small number of households on Copthall Road East, it appears to reflect the general consensus of representations submitted during the statutory consultation.

6. It is therefore recommended that the Cabinet Member asks officers to informally consult residents on options to address parking in their street including an extension to the Ickenham Parking Management. Other roads in the vicinity that the local Ward Councillors feel would also benefit from parking restrictions could be included in this consultation. It is also recommended that the previously proposed waiting restrictions in Copthall Road East are deferred until the outcome of the informal consultation with residents is known at which point the Council will review the situation again.

### **Financial Implications**

There are none associated with the recommendations to this report, however if the Council were to consider the introduction of parking restrictions in Copthall Road East, funding would need to be identified from a suitable source.

## **4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES**

### **What will be the effect of the recommendation?**

To allow the Cabinet Member to consider the petitioners request and available options the Council have to address these concerns.

### **Consultation Carried Out or Required**

The Council has previously carried out statutory consultation to introduce waiting restrictions on Copthall Road East, however it is recommended as part of this report that these proposals are

deferred. It is recommended as part of this report that residents of Copthall Road East be informally consulted on options to address parking as whole in their street. Should the Council propose further parking restrictions formal consultation will be carried out with residents to establish if there is overall support for a scheme.

## **5. CORPORATE IMPLICATIONS**

### **Corporate Finance**

None at this stage.

### **Legal**

There are no special legal implications for the proposal, which amounts to an informal consultation. A meeting with the petitioners is perfectly legitimate as part of a listening exercise, especially where consideration of the policy, factual and engineering issues are still at a formative stage. Fairness and natural justice requires that there must be no predetermination of a decision in advance of any wider non-statutory consultation.

In considering any informal consultation responses, decision makers must ensure there is a full consideration of all representations arising including those which do not accord with the officer recommendation. Accordingly, the Council must balance the concerns of the objectors with its statutory duty to secure the expeditious, convenient and safe movement of vehicular and other traffic. The decision maker must be satisfied that responses from the public are conscientiously taken into account.

Should the outcome of the informal discussions with petitioners require that officers add the request to either the Council's overall parking programme or the Council's Road Safety Programme for subsequent investigation there will need to be consideration of Highways Act 1980, the Road Traffic Regulation Act 1984, the Traffic Signs Regulations and General Directions 2002, which govern road traffic orders, traffic signs and road markings.

If required the Council must ensure that it undertakes a further statutory consultation in relation to the further amendments of the proposed Parking Management Scheme. The Council must ensure that the following exercise is undertaken prior to making a traffic regulation order:

- notice of the proposed order must be published in a local newspaper;
- the Council must take such other steps as it may consider appropriate for ensuring that adequate publicity about the order is given to persons likely to be affected by its provisions including where appropriate publicising the order in the London Gazette, display of notice in roads or other places affected by the order or the delivery of notices or letters to premises, or premises occupied by persons which appears to the Council to be likely to be affected by any provision in the order. It is also advisable to display adequate notices in the vicinity of the roads affected by the order.

In considering any consultation responses, the Council must balance the concerns of any objectors with the statutory duty to secure the expeditious, convenient and safe movement of vehicular and other traffic (section 122 Road Traffic Regulation Act 1984).

If specific advice is required in relation to the works, Legal Services should be consulted.



## **Corporate Property and Construction**

There are no Corporate Property and Construction implications resulting from the recommendations set out in this report.

## **Relevant Service Groups**

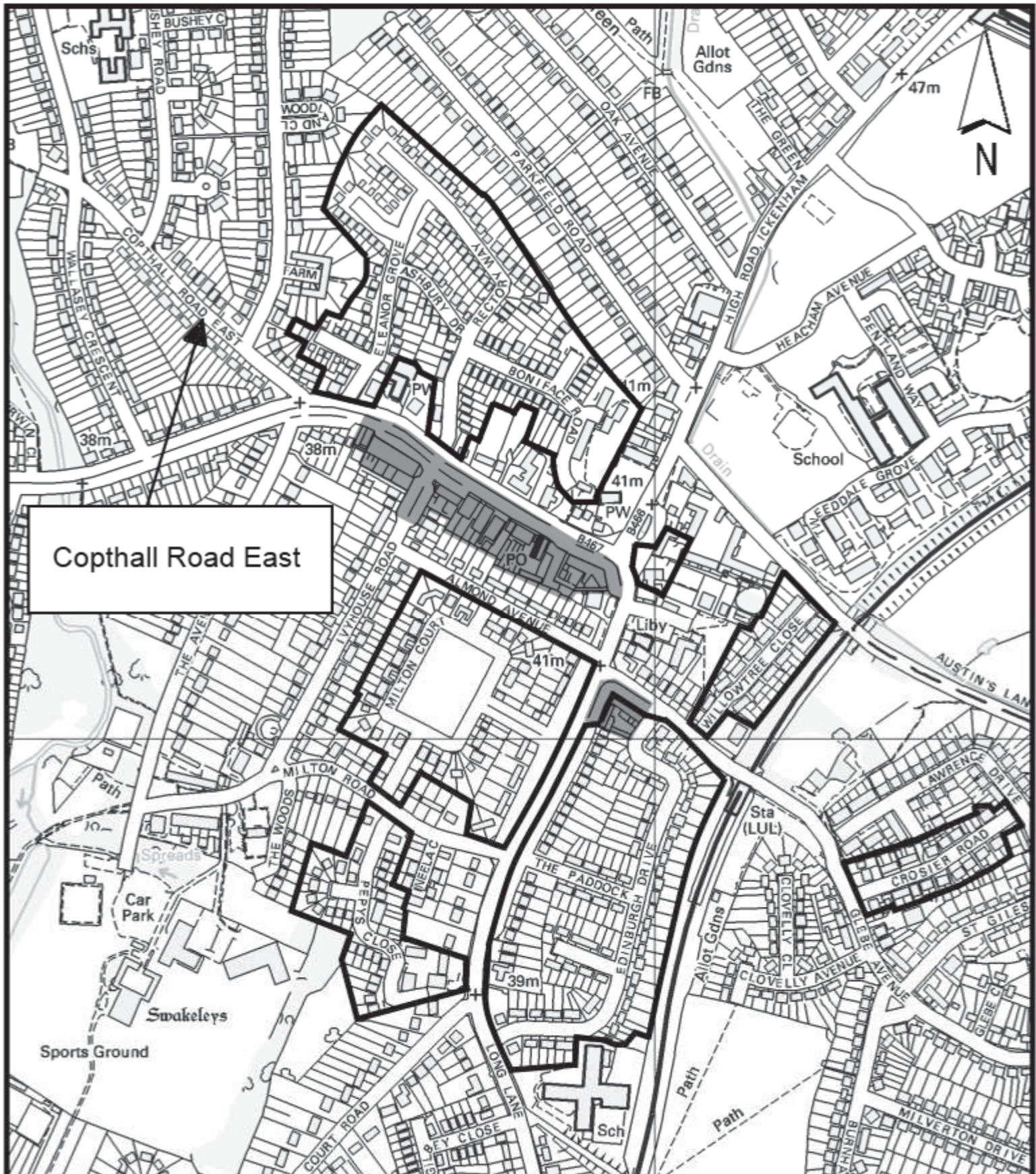
None at this stage.

## **6. BACKGROUND PAPERS**

Nil

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Cophall Road East

# Ickenham Parking Management Scheme & Cophall Road East location plan

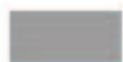
## Appendix A

Date May 2014

Scale 1:6000



Extent of the Ickenham Parking Management Scheme

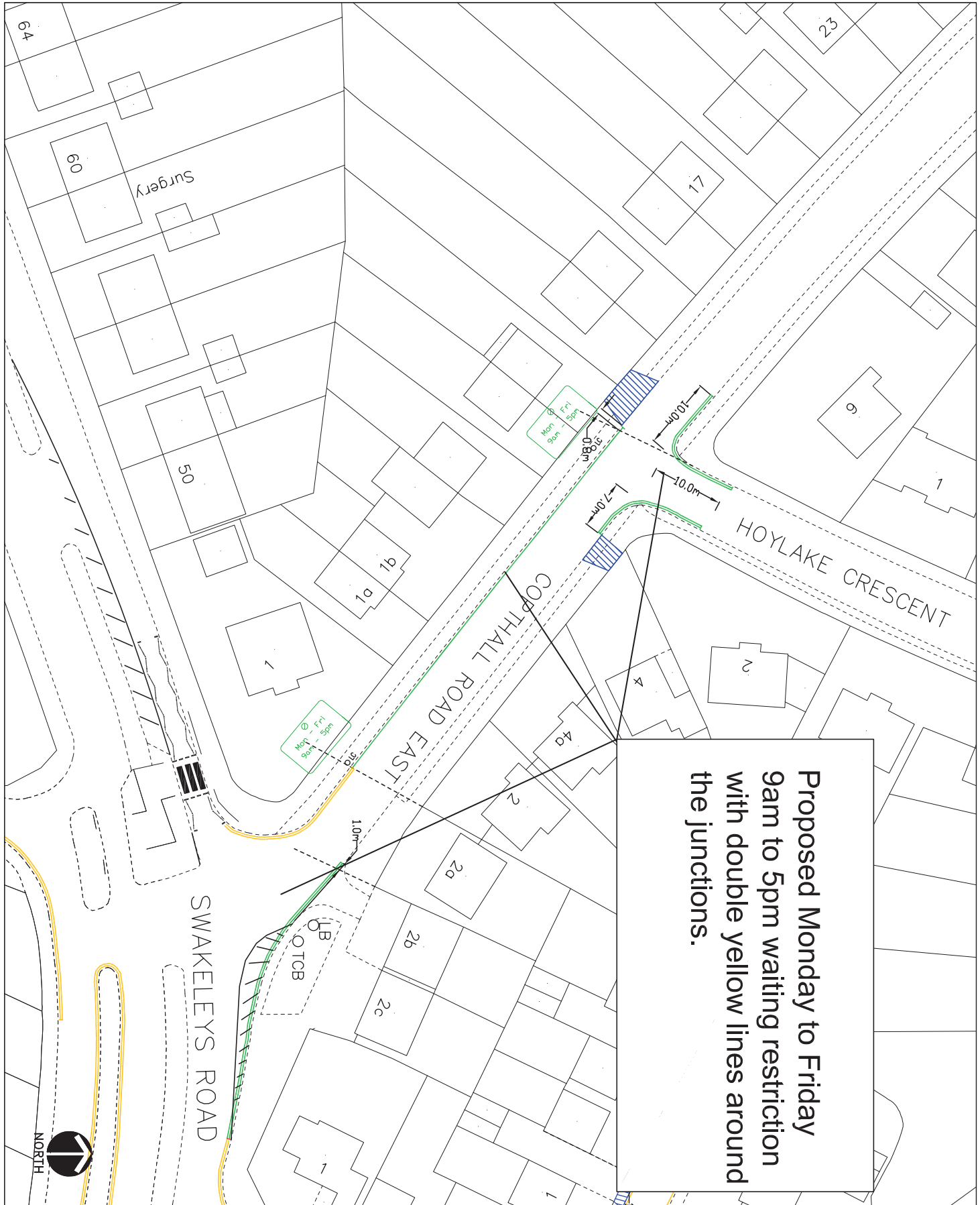


Extent of the Ickenham Village Stop & Shop Parking Scheme



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**Proposed Monday to Friday  
9am to 5pm waiting restriction  
with double yellow lines around  
the junctions.**



- KEY**
- EXISTING YELLOW LINE
  - BURN OFF ROAD MARKING
  - PROPOSED DOUBLE YELLOW LINE
  - PROPOSED SINGLE YELLOW LINE
  - MONDAY TO FRIDAY 9AM TO 5PM
  - EXISTING PERMIT HOLDER ONLY BAY
  - CROSSOVER

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**HILLINGDON**  
LONDON  
TRANSPORT & PROJECTS  
REGULATED SERVICES DIRECTORATE  
100019283  
Tel No. 01895 27706/01895 250676

**Copthall Road East  
Ickenham**

**Proposed waiting  
restrictions  
Advertised**

**16th April - 7th May**

Scale	NTS	Designed	Drawn	Date
		KU	KU	21/05/14

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## PETITION REQUESTING A REVIEW OF THE PARKING CONTROLS IN ICKENHAM VILLAGE TOWN CENTRE

<b>Cabinet Member(s)</b>	Councillor Keith Burrows
<b>Cabinet Portfolio(s)</b>	Cabinet Member for Planning, Transportation and Recycling
<b>Officer Contact(s)</b>	Kevin Urquhart Residents Services Directorate
<b>Papers with report</b>	Appendix A

### 1. HEADLINE INFORMATION

<b>Summary</b>	To inform the Cabinet Member that the Council has received a petition requesting the Council to review the parking arrangements in Ickenham Village Town Centre.
<b>Contribution to our plans and strategies</b>	The request can be considered in relation to the Council's strategy for on-street parking controls.
<b>Financial Cost</b>	There are no financial implications associated with the recommendation to this report.
<b>Relevant Policy Overview Committee</b>	Residents' and Environmental Services.
<b>Ward(s) affected</b>	Ickenham

### 2. RECOMMENDATION

That the Cabinet Member:

1. Discusses with petitioners and listens to their concerns regarding the parking arrangements in Ickenham Village Town Centre.
2. Depending upon the outcome of (1) asks officers to conduct a further review of the Ickenham Village 'Stop & Shop' Parking Scheme to see if the majority of businesses support the removal of the 'Stop & Shop' parking scheme.

#### Reasons for recommendation

To allow the Cabinet Member to discuss with petitioners their concerns and if appropriate add their request to the parking schemes programme.

## **Alternative options considered / risk management**

These will be discussed with petitioners.

## **Policy Overview Committee comments**

None at this stage.

## **3. INFORMATION**

### **Supporting Information**

1. A petition with 40 signatures has been submitted to the Council with the following request:

*“I/we would like to add our name to the Ickenham Traders' petition to Hillingdon Council to ask for consultations regarding the parking problems around the Village.”*

2. The Ickenham Village 'Stop & Shop' Parking Scheme was introduced in 2010 following a number of petitions from the Ickenham Residents' Association and Ickenham Traders' Associations requesting measures to provide short term parking for shoppers and visitors to the town centre. The scheme was subsequently developed after an exhaustive consultation process with the local community and input from the local Ward Councillors. The scheme covers sections of Glebe Avenue, Ivy House Road, Long Lane and Swakeleys Road fronting the shopping parades that form part of Ickenham Village.

3. Following the implementation of the 'Stop & Shop' scheme the residents of surrounding streets petitioned the Council asking for measures to prevent all day non-residential parking which was displaced as a result of the 'Stop & Shop' parking scheme. The Ickenham Parking Management Scheme has gradually expanded over the years and includes the majority of the residential roads close to the town centre. The extent of the Ickenham Parking Management Scheme and the Ickenham Village 'Stop & Shop' Parking Scheme is indicated on the plan attached as Appendix A. Other roads close to the town centre have also opted for waiting restrictions to help address the problems they are experiencing with non-residential parking but these are not shown on the plan as they do not form part of the Ickenham Parking Management Scheme.

4. The petition has been signed by 17 out of the 58 different business frontages that form part of the Ickenham Village 'Stop & Shop' Parking Scheme representing approximately 29% of the total number of businesses.

5. It appears petitioners are asking the Council to consider a review of the parking restrictions close to Ickenham Village Town Centre to provide parking for staff of the businesses. The Cabinet Member will be aware that the Council previously reviewed the Ickenham 'Stop & Shop' Parking Scheme in 2011. The majority of responses to the review indicated satisfaction with the parking scheme and as a result no further changes to the scheme were considered.

6. Currently parking remains unrestricted on the north side of Swakeleys Road opposite the shops except near the junctions and in the bus stops. When the 'Stop & Shop' parking scheme was designed this area of unrestricted road was originally intended to allow residents and employees of the local businesses to park. Converting some of this unrestricted section of road to



Business Permit Holder parking was considered as part of the review in 2011 but was rejected following discussion with the local Ward Councillors.

7. It is not considered viable to consider the removal of the Ickenham Parking Management Scheme from surrounding residential streets as the scheme was requested in these roads by residents to prevent all day parking by non-residents. The only other possible alternative to recommend is for a further review of the Ickenham Village 'Stop & Shop' Parking Scheme to be conducted. This will determine if a majority of businesses would support the removal of the 'Stop & Shop' scheme and for the shopping parades to be returned to the previous unrestricted state. The outcome of the review will then be reported back to the Cabinet Member and local Ward Councillors for further consideration.

8. In summary the Cabinet Member and Ward Councillors will be aware of the extensive consultation work carried out by the Council and the input that both the Ickenham Residents and Traders Association provided when this scheme was first developed. As explained above the responses received to the operational review of the scheme indicated that the majority of businesses are happy with the existing scheme. This petition is very much contrary to this spirit of the scheme and therefore as a result the Cabinet Member may wish to consider any other alternatives that he feels appropriate.

### **Financial Implications**

There are none associated with the recommendations to this report.

## **4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES**

### **What will be the effect of the recommendation?**

To allow the Cabinet Member to consider the petitioners request and available options the Council have to address these concerns.

### **Consultation Carried Out or Required**

It is recommended as part of this report for a review of the Ickenham Village 'Stop & Shop' Parking Scheme is conducted. If subsequent changes are possible to recommend to the scheme after this review they will be subject to the usual statutory consultation process.

## **5. CORPORATE IMPLICATIONS**

### **Corporate Finance**

None at this stage.

### **Legal**

There are no special legal implications for the proposal, which amounts to an informal consultation. A meeting with the petitioners is perfectly legitimate as part of a listening exercise, especially where consideration of the policy, factual and engineering issues are still at a formative stage. Fairness and natural justice requires that there must be no predetermination of a decision in advance of any wider consultation.

In considering any informal consultation responses, decision makers must ensure there is a full consideration of all representations arising including those which do not accord with the officer recommendation. The decision maker must be satisfied that responses from the public are conscientiously taken into account.

Should there be a decision that further measures are to be considered then the relevant statutory provisions will have to be identified and considered at that time.

### **Corporate Property and Construction**

There are no Corporate Property and Construction implications resulting from the recommendations set out in this report.

### **Relevant Service Groups**

None at this stage.

## **6. BACKGROUND PAPERS**

Nil





# Ickenham Parking Management Scheme

# Appendix A

Date May 2014

Scale 1:6000



Extent of the Ickenham Parking Management Scheme



Extent of the Ickenham Village Stop & Shop Parking Scheme



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## PETITION REQUESTING A RESIDENTS' PARKING SCHEME FOR SCHOOL ROAD, HARMONDSWORTH

<b>Cabinet Member(s)</b>	Councillor Keith Burrows
<b>Cabinet Portfolio(s)</b>	Cabinet Member for Planning, Transportation and Recycling
<b>Officer Contact(s)</b>	Steven Austin Residents Services
<b>Papers with report</b>	Appendix A

### 1. HEADLINE INFORMATION

<b>Summary</b>	To inform the Cabinet Member that the Council has received a petition from residents requesting a residents parking scheme for School Road, Harmondsworth.
<b>Contribution to our plans and strategies</b>	The request can be considered in relation to the Council's strategy for on-street parking controls.
<b>Financial Cost</b>	There are no financial implications associated with the recommendations to this report.
<b>Relevant Policy Overview Committee</b>	Residents' and Environmental Services.
<b>Ward(s) affected</b>	Heathrow Villages

### 2. RECOMMENDATION

That the Cabinet Member:

- 1. Meets and discusses with petitioners their request for residents only parking in School Road, Harmondsworth.**
- 2. Subject to the outcome of the above, asks officers to add the petition request to the Council's Parking Programme for further investigation when resources permit.**

#### **Reasons for recommendation**

Discussions with petitioners will allow the Cabinet Member to fully understand their concerns and whether it is considered appropriate to add the request to the Council's extensive parking programme.

## **Alternative options considered / risk management**

These will be discussed with petitioners.

## **Policy Overview Committee comments**

None at this stage.

## **3. INFORMATION**

### **Supporting Information**

1. A petition in two parts with a total of 21 signatures has been received from residents living close to School Road, Harmondsworth asking for a residents' permit parking scheme. In an accompanying statement the lead petitioner states *"British Airways and people from the school park up on the kerb so any services cannot get through, also I cannot park outside my house and sometimes have nowhere to park"*.
2. School Road is a residential road and as the name of the road implies, provides main vehicular and pedestrian access for Harmondsworth Primary School and also pedestrian access onto Harmondsworth Recreational Ground. The road has a carriageway width of approximately 5.7 metres with a footway of 2 metres either side. A location plan is attached as Appendix A to this report.
3. The Cabinet Member will be aware that last year an extension to the Heathrow Parking Management Scheme was implemented in roads close to School Road. This was as a result of a review undertaken in 2012 where residents of the parking scheme introduced in 2011 were asked their views on the operational aspects of the scheme and roads on the periphery were asked if they would like their road included.
4. The responses received at the time from School Road indicated that the majority of residents were happy with the current parking arrangements. However, a number of nearby roads including Candover Close, High Street, Moor Lane and Wilton Close all supported the introduction of managed parking which was subsequently implemented in September 2013. Hatch Lane was subsequently included in the Parking Management Scheme in January 2014.
5. It has often become apparent where parking schemes have been introduced, that the residents in adjoining roads which perhaps do not suffer unduly from non-residential parking decide not to be included. However, following inclusion of nearby roads residents experience parking transfer and approach the Council to be part of the scheme. As the Heathrow Villages parking scheme has recently expanded, residents have unfortunately witnessed the transfer of parking and have therefore petitioned the Council.
6. It is therefore recommended that the Cabinet Member discusses with petitioners their concerns and if it is considered appropriate decides to add the request to the future parking scheme programme. It is also suggested that, subject to the outcome of the petition evening, Ward Councillors are asked for their views on a suitable consultation area because, as the Cabinet Member is aware, experience has shown that it is likely parking could easily transfer to the unrestricted roads close by.

## **Financial Implications**

There are none associated with the recommendations to this report, however if the Council was to consider the introduction of parking restrictions in the area around School Road funding would need to be identified from a suitable source.

## **4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES**

### **What will be the effect of the recommendation?**

To allow the Cabinet Member to consider the petitioners concerns and look at possible solutions to mitigate these concerns.

### **Consultation Carried Out or Required**

None at this stage.

## **5. CORPORATE IMPLICATIONS**

### **Corporate Finance**

Corporate finance has reviewed the report and concurs with the financial implications stated above in relation to the recommendations to meet with the petitioners and review their request.

### **Legal**

There are no special legal implications for the proposal, which amounts to an informal consultation. A meeting with the petitioners is perfectly legitimate as part of a listening exercise, especially where consideration of the policy, factual and engineering issues are still at a formative stage. Fairness and natural justice requires that there must be no predetermination of a decision in advance of any wider non-statutory consultation.

In considering any informal consultation responses, decision makers must ensure there is a full consideration of all representations arising including those which do not accord with the officer recommendation. Accordingly, the Council must balance the concerns of the objectors with its statutory duty to secure the expeditious, convenient and safe movement of vehicular and other traffic. The decision maker must be satisfied that responses from the public are conscientiously taken into account.

Should the outcome of the informal discussions with petitioners require that officers add the request to either the Council's overall parking programme or the Council's Road Safety Programme for subsequent investigation there will need to be consideration of Highways Act 1980, the Road Traffic Regulation Act 1984, the Traffic Signs Regulations and General Directions 2002, which govern road traffic orders, traffic signs and road markings. If specific advice is required in relation to the exercise of individual powers Legal Services should be instructed.

### **Corporate Property and Construction**

There are no property implications resulting from the recommendations set out in this report.

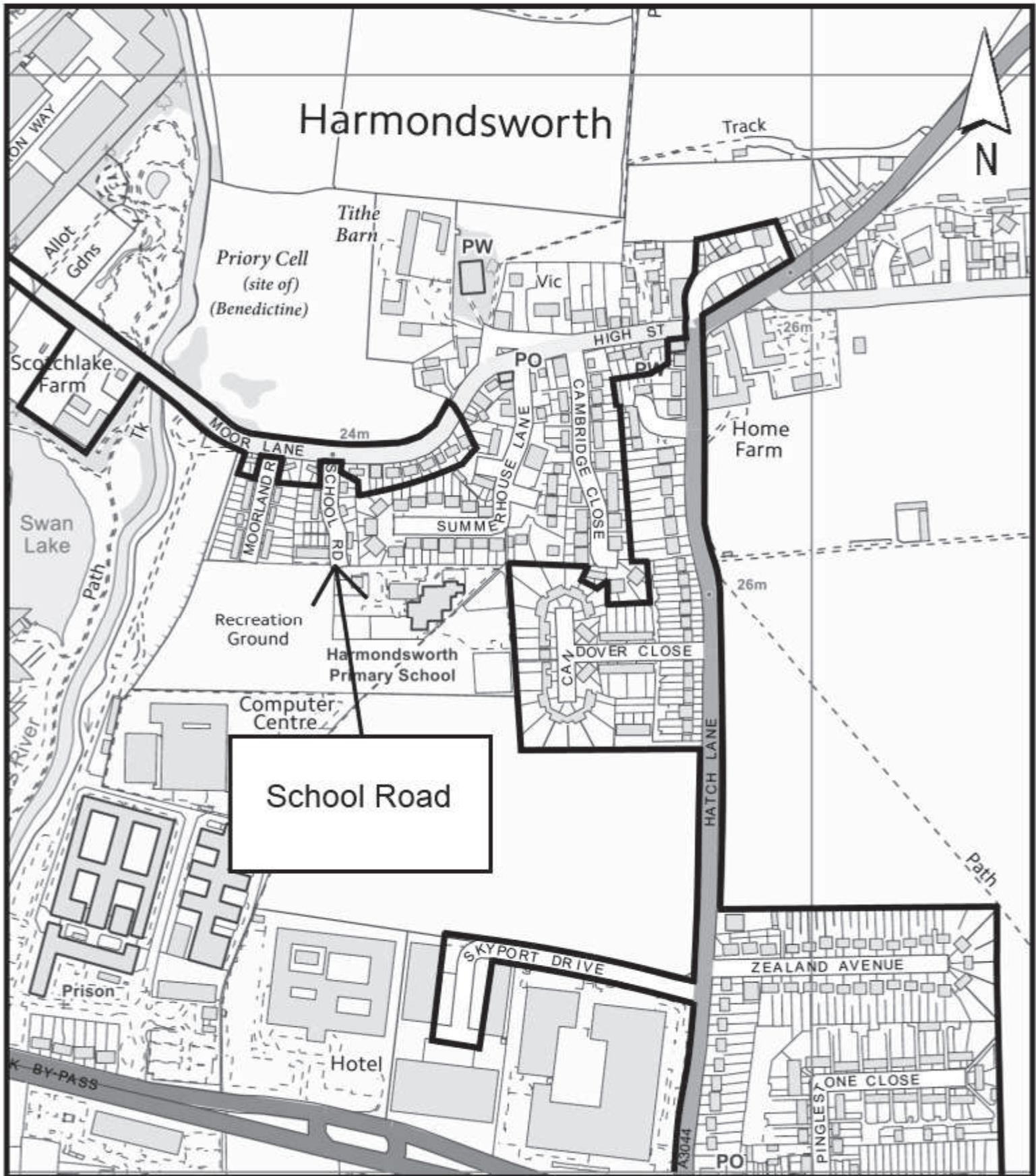
### **Relevant Service Groups**

None at this stage.

## **6. BACKGROUND PAPERS**

Nil





## School Road, Harmondsworth

## Appendix A

Date May 2014

Scale 1:1,500



Extent of the Heathrow Parking Management Scheme Zone H1

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